

Quality Assurance & Accessibility

- Siteimprove monitors your site for QA, Accessibility and Analytics
- Site Reports sent every 5 days for QA
- Quality Assurance: Misspelled words and Broken Links
- Accessibility: Meeting the needs of people with disabilities
 - WCAG 2.0 Level AA Conformance (includes Level A)
 - Resource: <http://www.w3.org/TR/WCAG20/>
- Analytics: Visits, Page Views, Most Popular Pages, etc.
- Siteimprove: <http://siteimprove.com/>

Using the Siteimprove website – main page

The landing page shows an overview of your site's broken links, misspellings & accessibility issues.

The screenshot displays the Siteimprove dashboard for the website `www.santarosa.edu`. The dashboard provides a comprehensive overview of website health metrics over the last 30 days. A red arrow points to the browser tab for `academicaffairs.santarosa.e`.

Dashboard Overview:

- Broken links (last 30 days):** 0.00% (No change), 0 broken links.
- Accessibility Issues (A) (last 30 days):** 81.80% (9 fewer A issues), 2 A issues.
- SEO Issues (last 30 days):** 100.00% (3 additional SEO issues), 3 SEO issues.
- Misspellings (last 30 days):** 0.00% (No change), 0 misspellings.
- Accessibility Issues (AA) (last 30 days):** 100.00% (1 less AA issue), 0 AA issues.
- Policy Matches (right now):** 1 page with medium priority policy matches, 0 documents with policy matches, 0 media files with policy matches.
- Quality Assurance Issues (right now):** Broken links: 0, Misspellings: 0.
- Accessibility Issues (right now):** h1 Issues with Headings: 2, Issues with Images: 1.
- Priority Policies (right now):** No more "Read More" as ...: 0.

What's new:

- 6 days ago: 6 Reasons Your Website Will Fail Without a Strategy. [Go to Blog Post](#)
- 8 days ago: Analytics Segmentation Map. [Go to Analytics Help Center](#)
- 8 days ago: Behaviormap Updates, New triggers for Key Metrics and Policy Library additions - 24th .. [Go to Release Notes](#)
- 9 days ago: Analytics. What do the different metrics (visits, page views, unique visitors, etc.) mean in Anal.. [Go to Analytics Help Center](#)
- 13 days ago: Why You and Your Agencies are Both Responsible for an Accessible Website. [Go to Blog Post](#)
- 19 days ago: No More Excuses – There is Now a U.S. Deadline for Becoming Accessible. [Go to Blog Post](#)

Using the Siteimprove website – Services

You can find the main pages for Quality Assurance and Accessibility under the “Services” tab in the upper left corner of the Siteimprove dashboard.

The screenshot displays the Siteimprove dashboard interface. At the top left, a teal navigation bar contains a menu icon, a dropdown labeled "Select a service", and a "Dashboard" button. The "Select a service" dropdown is open, showing a list of services: Quality Assurance, Accessibility, SEO, Analytics, Response, Policy, Reports, and Settings. Red arrows point to the "Quality Assurance" and "Accessibility" options. The main dashboard area shows a grid of reports for the domain "caffairs.santarosa.e".

Quality Assurance Issues (right now)

Broken links	0
Misspellings	0
Potential Misspellings	0

Accessibility Issues (last 30 days)

81.80% (9 fewer A issues)

11 (start) → 2 (end)

2 A issues

Accessibility Issues (AA) (last 30 days)

100.00% (1 less AA issue)

1 (start) → 0 (end)

0 AA issues

SEO Issues (last 30 days)

100.00% (3 additional SEO issues)

0 (start) → 3 (end)

3 SEO issues

Policy Matches (right now)

- 1 page with medium priority policy matches
- 0 documents with policy matches.
- 0 media files with policy matches.

Priority Policies (right now)

Priority	Policy name	Group matches
↑	No more "Read More" as ...	0
↑	HTTPS and HTTP mixed ...	0

What's new

- 8 days ago: 6 Reasons Your Website Will Fail Without a Strategy
- 8 days ago: Analytics Segmentation Map
- 8 days ago: Behaviormap Updates, New triggers for Key Metrics and Policy Library additions - 24th ..
- 9 days ago: Analytics: What do the different metrics (visits, page views, unique visitors, etc.) mean in Anal.
- 13 days ago: Why You and Your Agencies are Both Responsible for an Accessible Website
- 19 days ago: No More Excuses - There is Now a U.S. Deadline for Becoming Accessible
- 20 days ago: 3 Important Things to Learn from Your

Using the Siteimprove website – QA

On the QA Summary page, you'll find an overview of your broken links & misspellings, as well as important highlights, priority pages, PDFs with broken links and single page checks.

The screenshot displays the Siteimprove QA Summary page for the website www.santarosa.edu. The interface includes a navigation bar with 'Quality Assurance', 'Dashboard', and 'Siteimprove' logos, along with user information for 'Lella Rand'. The main content area is divided into several sections:

- Broken Links:** A circular gauge showing 1 broken link, 0 clicks on broken links, and 1 page affected.
- Misspellings:** A circular gauge showing 0 misspellings, 3 potential misspellings, and 0 pages affected.
- Important Highlights:** A section with a red circle around the title, containing two items: 'One of the broken links affects 1 page' and '3 potential misspellings need review to determine if they are misspellings'.
- Readability:** A section with a graduation cap icon, stating 'Most of your pages have the readability level 7th grade'.
- Priority Pages:** A table with a red circle around the title, listing pages with their scores and views.
- PDFs with Broken Links:** A section with a red circle around the title, showing 0 PDFs and 0 broken links, with a green checkmark indicating 'No PDFs with broken links found'.

Title	URL	Page score	Page views
Welfare to Work Resources CalWORKs Program	https://calworks.santarosa.edu/welfare-work-resources	6.4	30

Using the Siteimprove website – Accessibility

The Accessibility Summary page is an overview of A and AA issues on your site (don't worry about AAA issues at this time). **Drupal Content Admins are ONLY required to fix issues that appear under the "Editor" role.**

If you get lost in Siteimprove, navigate back to the left sidebar > "Summary" under Accessibility Overview to see the Editor issues.

Accessibility Dashboard

Summary

- A Issues: 10 (7 errors, 0 warnings, 3 needs review)
- AA Issues: 1 (1 error, 0 warnings, 0 needs review)
- AAA Issues: 4 (3 errors, 0 warnings, 1 needs review)

Conformance & Severity Explanation

- Level A
- Level AA
- Level AAA
- Errors
- Warnings
- Reviews

Issues

Priority Issues

- h1: 2 Issues with headings
- Images: 2 Issues with images
- Links: 3 Issues with links
- Forms: 3 Issues with forms

Editor

- The IFrame is missing a description: 16 pages
- Image link has no alternative text: 1 page
- Decorative Images: 17 pages

Webmaster

- Invalid WAI-ARIA (role, state or property): 2 pages
- Non-distinguishable links: 1 page
- Additional information with WAI-ARIA: 2 pages
- Descriptive 'aria-label' on interface controls: 2 pages

Developer

- 'Select box' without a description (1.3.1): 2 pages
- 'Select box' without a description (3.3.2): 2 pages
- 'Select box' without a description (4.1.2): 2 pages
- Color contrast is not sufficient: 11 pages

Using the Siteimprove website – Accessibility

When you click on a specific issue under “Editor” (in the example below, the issue is “Image link has no alternative text”) you’ll see a list of all the pages on your site that have that issue. Click on the page title to get to a new page that shows all instances of that particular issue on this particular page.

The screenshot shows the Siteimprove website interface. The top navigation bar includes 'Accessibility', 'Dashboard', 'Siteimprove', 'Support', 'Settings', and 'Lella Rand'. The browser address bar shows 'www.santarosa.edu' and 'calworks.santarosa.edu'. The left sidebar contains a search bar and a menu with 'Accessibility Overview', 'Issues' (marked 'NEW'), 'Guidelines', 'Pages', 'PDFs', 'Validation', and 'All Decisions' (marked 'NEW').

The main content area is titled 'Issues' and shows a specific issue under '2.4.4 Link Purpose (In Context)'. The issue is 'Image link has no alternative text', with a severity of 'Error' (marked 'A'). The progress bar indicates '16 pages done' and '94.1 % done', with '1 page to do' remaining.

The table below lists the affected pages:

	Title URL	Instances	Page views	
<input type="checkbox"/>	Staff CalWORKs Program Santa Rosa Junior College https://calworks.santarosa.edu/staff	10	43	2

Showing all items. Show 200 items per page.

Using the Siteimprove website – Accessibility

Now you are on a page showing all the instances of 'Image link has no alternative text' on a page on your site. The left sidebar lists the instances. Click on each instance to see the issue highlighted as it is on your site, along with the HTML that is producing the problem. To the right of the top of the sidebar is a link to the actual page on your site. From there you need to log into your site, get back to the page in question, and fix the issue.

Siteimprove Page Report

Quality Assurance Accessibility SEO Policy

Staff | CalWORKs Program | Santa Rosa Junior College
<https://calworks.santarosa.edu/staff>
Leila Rand

Accessibility Issue (A) Close

2.4 NAVIGABLE

2.4.4 Link Purpose (In Context)

Image link has no alternative text

The image link is missing an alternative text stating the purpose of the link.
If for instance it links to a web page, state the topic of that page.

Instances on this page 10

No alt text	
No alt text	
No alt text	2
No alt text	
No alt text	
No alt text	
No alt text	
No alt text	

How to meet these criteria?

Techniques
In order to sufficiently meet this criterion, one of the following techniques can be applied.

- [ARIA](#) Using a WAI-ARIA role to expose the role of a user interface component
- [H30](#) Providing link text that describes the purpose of a link for anchor elements

Failures
The following examples show typical mistakes that cause this error.

- [F89](#) Failure of Success Criteria 2.4.4, 2.4.9 and 4.1.2 due to using null alt on an image where the image is the only content in a link


The references are taken from the official accessibility guidelines [WCAG 2.0](#).


This is Siteimprove's cached version of <https://calworks.santarosa.edu/staff>.

ABOUT SRJC ADMISSIONS ACADEMICS STUDENTS CAMPUS LIFE ADMINISTRATION FACULTY/STAFF FOUNDATION/ALUMNI

CalWORKS Home
Program Eligibility
Employment Services
Key Resources
Welfare to Work Resources
Student Spotlight
Staff

STAFF


Lily Hunnemedler-Bergfelt
Director, Career Development
Services and CalWORKs Program


Kasia Fortunati
Financial Coordinator




Shazun Rowley
Health Coordinator

Image: 

Alt text: No alt text

Image location: https://calworks.santarosa.edu/sites/calworks.santarosa.edu/files/styles/220x220/public/staff/lily%20portrait.jpg?tok=QpCKhu_

HTML: ``

DECISIONS ON THIS PAGE

Most Common Accessibility Issues for Editors

Image link has no alternative text:

Decorative images:

How to fix:

For IMPORTANT pictures in text area: Click on the picture and the picture icon in the toolbar, add descriptive text to the “Alternative Text” field in the dialogue box

For IMPORTANT teaser images or carousel images: Alternative Text field is under image preview

Unimportant images: if image is “decorative” and not critical for understanding the content, you can put “” in the alt field.

Avoid using the “bold” tag:

Avoid use of the “font” tag:

Avoid using the “i” tag

Do not use “big” for font size:

Do not use the “center” tag to center content:

Use correct markup for highlighting text

How to fix:

Highlight the text in question and press the “unformat text” in the toolbar

For bold, re-bold using the “B” icon

For italics, re-italicize using the “I” icon

For font and big, don’t do anything, or make the text in question a subheader if it must stand out

For center, highlight the paragraph in question and choose the center icon in the toolbar

For underlining and strikethroughs: try not to use these, or get the css code for using it from the Web Team

The iframe is missing a description:

How to fix:

Right click on the box with “IFRAME” in the middle of it.

Fill in the field called Advisory Title with a good title for the video

CONTINUED...

Table does not have a description:

Accessible Tables

Add a caption and/or summary to the table by right clicking on the table and entering info in the appropriate fields.

Add headers to table as described below.

Name	Age	Birthday
Jackie	5	April 6
Beth	8	January 14

Associate the Data Cells with Appropriate Headers and Scope in Drupal:

- Click on “table” icon in top toolbar to add table
- Enter the number of columns and rows
- Choose for “Column,” “Row” or “Both” for Headers, depending on the table
- Add in the caption and the summary

To add caption, summary and headers to an existing table:

- Right click on the table
- Choose “Table Properties”
- Add in the headers, caption and summary as above.